

Site Safety - Clients and Other Persons Policy

Work on site represents the main circumstances where strict controls are necessary to ensure the health and safety of all those affected which includes clients, client's employees and members of the public. The Company will put in place additional controls for work carried out in domestic premises, working on or adjacent to public highways and pedestrian routes, paying particular attention must be paid to the old, infirm, disabled and children. Irrespective of how small the proposed works are, the Company will comply with all relevant health and safety legislation at all times.

- Where works are carried out in conjunction with the Clients continuing activity, business or otherwise, then careful
 consideration should be given to the phasing of the works.
- The need for Clients and Client's staff to enter areas where work is being carried out and vice versa should be minimised and must be strictly controlled by site management, or
- If the client's premises can be completely closed during any installation works then this should be recommended.
- Assessments of hazard and risk in respect of any work activity that may affect any person will be carried out and
 appropriate action will be taken and Management will monitor any control measures. Re-assessment will take place as
 necessary.
- Effective protection controls in the work area, such as fans, barriers, warning notices et cetera will be in place at all times and inspected regularly.
- Information, communication and control measures are essential matters, which need to be discussed with Clients at regular meetings.
- · Care in detailing design and inspection of work should be applied to minimise any health and safety risk.
- Such matters as tripping hazards, holes in floor, storage of materials, tools et cetera must be carefully inspected and hazards controlled.
- Potentially dangerous operations, such as cutting, hot works, operatives working overhead etc. should be identified early and satisfactory precautions arranged prior to work being carried out.
- Any problems, hazards, risk or unsafe matters identified should immediately be brought to the attention of site supervisors for the necessary action to be taken.
- All accidents, injuries and incidents will be reported to site management, recorded as necessary and the appropriate action being taken.
- In the event of an incident, accident to Client personnel or member of the public, the Safety Adviser will be informed and carry out an investigation and report, if necessary.
- Any Fire Plan provided by the client, in respect of his premises, will be communicated to the Contractor to ensure it is understood and not compromised by any building operations. This matter must be taken into consideration for the Contingency Fire Plan.

The persons responsible for this section of the policy are the Managing Group.

Signed: Andrew Hill - Director

Date: 07/12/2022