



# BRADLEY DEMOLITION

## Working Practises Policy

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The Company is committed to the following general and specific working practices.

1. Employees must not operate any item of plant or equipment unless they have received suitable training and are authorised to do so.
2. Employees must make full and proper use of all equipment guarding. Guards must not be removed.
3. Employees must immediately report to management any fault, damage, defect or malfunction in any item of plant, equipment, implement or utensil.
4. Employees must not clean any moving item or plant or equipment.
5. Employees must not leave any item of plant or equipment in motion whilst unattended unless authorised to do so.
6. Employees under the age of 18 years must not operate any item of plant or equipment unless they have received sufficient training or are under adequate supervision.
7. Employees must not make any repairs or carry out maintenance work of any description unless authorised to do so.
8. Employees must use all substances, chemicals, liquids et cetera in accordance with all written instructions.
9. Employees must return all substances, chemicals, liquids et cetera. to their designated safe storage area when not in use and at the end of the working period.
10. Employees must observe all pedestrian and vehicle controls in force on or off the premises.
11. Employees under the age of 18 years old will be fully supervised at all times.
12. Operatives over the age of 18 years must be supervised when undertaking training or operational awareness.

### Hazard/Warning Signs and Notices

1. Employees must comply with all hazard/warning signs and notices displayed on the premises and at the workplace. Pictorial signage is preferred where possible

## Working Conditions/Environment

1. Employees must make proper use of all equipment and facilities provided to control the working condition/environment.
2. Employees must keep stairways, passageways, work areas and access and egress routes clear and in a clean and tidy condition.
3. Employees must dispose of all rubbish, scrap and waste materials within the working area, using the facilities provided. (see policy on waste control)
4. Employees must use the correct methods when removing any articles or waste for disposal.
5. Employees must clear up spillage or liquids within the work area in the prescribed manner.
6. Employees must deposit all waste chemicals and other substances at the correct disposal points and in the prescribed manner.
7. Employees must not pollute watercourses, sewers or drains with chemicals, or substances.

## Protective Clothing and Equipment

The Company is committed to compliance with this [Personal Protective Equipment Regulations 1992](#) as amended. In order to demonstrate this commitment, it will introduce hazard elimination risk assessment, and based on the outcome suitable and sufficient PPE will be issued where the control measure indicates the requirements. Suitable training will be provided for the use of the said PPE where required.

All PPE will be supplied by the Company without charge as required by the 1974 Act and said 1992 Regulations. Received PPE is signed for by the recipient is understood by the Company to denote proof of compliance of this policy.

Personal protective equipment will not be issued as a means of priority control, but may be initiated as an additional control or end result control.

1. Employees must use all items of protective clothing/equipment provided as instructed.
2. Employees must store and maintain protective clothing/equipment in the approved manner.
3. Employees must report any damage, loss, fault, or unsuitability of protective clothing/equipment to their supervisor.
4. Any person found to be recklessly interfering with anything provided for health and safety including abusing PPE, will be subject to the Company's disciplinary procedures.

The persons responsible for this section of the policy are the Managing Group.



Signed:  
Andrew Hill - Director  
Date: 07/12/2022