



BRADLEY DEMOLITION

Working Time Policy

The Company adheres to the requirements of the Working Time Directive by ensuring that there is a limit placed on an individual's working time of forty-eight hours unless otherwise agreed by the individual, and also a limit placed on any night working to average out at eight hours.

Jury Service and Associated Court Attendance Procedure

Should a Company employee or other relevant party receive notification to attend court for Jury Service or as a witness, the Supervisor or Manager should be informed as soon as possible. If called as a Juror, the Jurors Allowance Form received from the court should be sent to payroll for completion. The completed form will be returned to once processed.

Staff will receive no pay from the Company during a period of Jury Service. It is the Juror's responsibility to claim such loss of earnings compensation from the relevant authority.

Jurors may be able to claim for:

Compensation for loss of earning from the court for Jury Service.

Compensation for loss of earnings from the Defence Solicitor (if appearing as a defence witness). Compensation from the police (if appearing as a prosecution witness).

The persons responsible for this section of the policy are the Managing Group.

Signed:

Andrew Hill - Director

Date: 07/12/2022